Art Start Teacher Meeting

1. Arrange dates for lessons for the year, usually around one a month. Select a lesson day and time of about an hour. Reminders: **only required lesson is Square1 due February 26th**, clay lessons need 2 lessons-2 weeks apart, consider dates that can align with making a winter holiday, Mother's Day and Father's Day craft, allow time for packaging.

   8 Lessons a year is typical, your teacher can request more or less

2. Does the teacher have a preference for what art projects you do this year? Would they like help with any Deep Space Sparkle lessons?

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   _____

3. Where would you like to have lessons, including clay and glass? Is it convenient to set up ahead of time or should we be prepared to set up when the lesson starts?

   _____

4. Hopefully this won't happen, but what would the teacher like to do if the lesson runs over? Schedule another session or allow students to finish?

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   _____

5. Are there any students who will need special assistance that we can prepare for?

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6. How would the teacher like to handle early finishers? We can provide a coloring sheet/activity or the teacher can plan to assign them an activity.

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7. Would the teacher like you to help with maintaining their bulletin board this year?

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8. Are there any other classroom parents whom they are aware of that might like to help with lessons? Gather contact information.

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9. Finally, ask for a class roster!

Meeting Follow Up

- Send your lesson dates for the year to the teacher, the Art Start VPs (Annamarie and Laura) and to every volunteer in your class who may want to help with art. Offer anyone to opt in to the art team if they'd like.

- Optional: create a text or WhatsApp group to communicate with your team and/or others in your grade

- Reserve dates for the kiln. Make a note of if you are doing a bisque fire and reserve two consecutive days (first firing after clay has had a week to dry), glaze fire (painted bisqueware), smooth glass or bumpy glass.

- Contact the teacher ASAP when dates need to be changed, **try to keep communication efficient and minimal so that teachers are not inundated by our requests**

- Make a few copies of your roster