

The materials needed to complete the Square 1 project in your classroom will be available in the art room this week. You will find a plastic bin on the table with file folders for each teacher. Inside each folder you will find the following:

- **Project sheets pre-labeled with the name of each student.** This is the template you need to use for your project. No further information needs to be filled out on this sheet – the label is all we need. If you have a new student or missing a pre-labeled sheet, please fill out a blank form which is located in the back of the Square 1 Bin in the Art Room. Please insert the information the same as the pre-made labels.
- **One sheet explaining the Art Requirements for this project and how to have the kids work within the template boundaries.**
- **A couple of example of Do's and Don'ts for the project**
- **Signature template sheet: Optional**
- **Class list:** please use this list to check and make sure you have every student in your class. There is the possibility you have a new student or a student that has dropped from the class, therefore they may not be on the list. Please check with your teacher to make sure it looks correct. A lot can happen from now until we ship the projects.
- **Orange Dot Stickers on some forms:** We have placed orange dots on the full time learning center kiddos' sheets, so you are aware that the child may not be in your normal scheduled class. Please try to include them in the Square 1 project whether it be in your normal scheduled time for the project or taking the project to the learning center. If you are unable to locate a student, please let us know. The Art Team will make sure it gets completed.

Projects should be scheduled with your teacher in the month of January. This can be your planned monthly project or in addition to a pre-planned project. That is up to you and your teacher.

Please make every attempt to have EVERY student complete a Square 1 project.

These projects can be ordered by parents on all types of things like mugs, luggage tags, pillow cases, mounted tiles, etc... There are some really cool things that families can order so we want to make sure every family has that opportunity. We have examples of Square 1 products in the back of the Square 1 Bin if you would like to show your classes.

There is "No theme" this year with Square 1. In the past, we typically had a theme, however there will not be an Art Walk this school year and we usually try to tie both events together. However, please remember to keep it within the guidelines that is required. Pinterest has a lot

of great Square 1 ideas as well. Please reach out to any of the Art Team if you are having trouble with ideas/or have a question about your project.

Please note: Although the project sheet is about 8"x8" it will be shrunk down significantly depending on what families choose to order. Think luggage tags! So, please avoid small, detailed drawings or any type of printing. These are nearly impossible to see when shrunk down and disappointing to the kids when they can't see what they've drawn/written. Keep the art bigger, bolder, and brighter.

Once you have completed projects from all of your students, put them back into the manila folder and put the folder back into the plastic bin in the art room. We have had questions over the years on how to secure your square 1 art on your sheets. If you are doing a project that is not directly on the sheet, you can use regular elmers glue or spray glue to attach projects to each sheet. Most people attach the artwork to the form so they don't take the risk of a kiddo messing it up on the actual form.

All projects are due on Tuesday, February 2nd. We will be shipping them all back to Square 1 on Friday the 5th and we need a couple of days to get everything organized and packed.

· When you place your projects into the bin they will be tightly packed with all the other classrooms. If you are concerned about projects sticking to each other PLEASE place a sheet of parchment/wax paper in between each project to keep them from sticking. We go through every project individually before packing them up to verify counts and have had to pry projects apart in the past which can ruin the art!

For additional information on Square 1 you can see the overview on our website at www.mcauliffeart.org – there is an icon in the top menu just for Square 1. You can also visit the main Square 1 Art Website at <https://www.square1art.com/>. If you have any questions/concerns please let us know so we can help out! Contact Lisa Craig liscraig@live.net or Mandy Brunner Hrtlandrab@aol.com

Thanks so much,

The Art Team